Checklist monitoring animal experiments for education

# Purpose of monitoring

The purpose is to assess whether: 1) animal experiments are conducted in compliance with the Dutch Experiments on Animals Act (Wet op de dierproeven, Wod), and 2) internal procedures — which are designed to ensure that working processes are in compliance with legal requirements — are followed properly.

# Method of monitoring

A responsible researcher, responsible for educational protocols, shall ensure that for each education protocol will be assessed once a year — on the basis of the following questions – to ensure that the organization, care and administration of the animal experiment is transparent, complete and in accordance with the Experiments on Animals Act. He/she can perform this check him/herself or ask a colleague (art.9/art.13f2 authorized) to perform the check.

Date:

Monitoring conducted by:

Department:

|  | Subject | | | N/A | Yes | No | Remarks |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | General | | | | | |
|  | DEC/project number: | | |  |  |  |  |
|  | Expiry date DEC/project licence: | | |  |  |  |  |
|  | Work Protocol number: | | |  |  |  |  |
|  | Name practical: | | |  |  |  |  |
|  | Name responsible teacher (art9) according to the Work Protocol: | | |  |  |  |  |
|  | Is this Work Protocol part of a broader application | | |  |  |  |  |
|  | | Welfare | | | | | |
|  | Have all documents concerning welfare assessment (welfare logbook, treatment list, practical diary, daily status and/or yellow card) been signed off by a competent person (art.9/art.13f2)? | | | |  |  |  |
|  | Are the notes in these documents clear, self-evident and legible? | | | |  |  |  |
|  | Have welfare observations been signed off in accordance with Policy on Monitoring Laboratory Animal Welfare? | | | |  |  |  |
|  | Has the daily check on animals and the animal room been signed off by a competent person (art.9/art.12) in the room logbook? | | | |  |  |  |
|  | Has this working protocol been assessed every year, using the Checklist Monitoring Animal Experiments Education (CMD Education)? | | |  |  |  |  |
|  | Have the findings or remarks in older CMD’s been addressed and is this noted? | | |  |  |  |  |
|  | Are any cages marked with an attention label for unexpected discomfort? | | | |  |  |  |
|  | If so, is monitoring of these animals concerning this discomfort sufficiently comprehensible? | | |  |  |  |  |
|  | And has email correspondence between animal caretaker and teacher concerning this issue(s) been added to the study file? | | |  |  |  |  |
|  | | Housing | | | | | |
|  | Are the experimental animals identifiable (cage labels, numbers, names, earmarks, rings)? | | | |  |  |  |
|  | Is food and water provided according to the WP or facility care protocol and is this traceable? | | |  |  |  |  |
|  | | Conduct of Animal Experiment | | | | | |
|  | Have conducted procedures been dated and signed off by a competent person (art.9/art.13f2) in the Practical Logbook or procedures list or entered in Vetware? | | | |  |  |  |
|  | Have procedures been noted that have not been described in the protocol? | | | |  |  |  |
|  | Have the animals had their preconditioned rest times (or perhaps adjusted rest times in case of unexpected circumstances) before being deployed? | | | |  |  |  |
|  | Is it possible to determine for which type of education (with sick or healthy animals) the animals are being deployed and what inherent degree of discomfort can be expected? | | | |  |  |  |
|  | | Other | | | | | |
|  | Are animals present for which the planned removal date has been expired? | | |  |  |  |  |
|  | If so, is the reason for this retraceable in the administration? | | |  |  |  |  |
| Remarks and General Impression | | | | | | | |
| Question no | | | Remarks | | | | |
|  | | |  | | | | |